

Traverse des Sioux Library System
Member Library Director's Meeting
MINUTES

January 14, 2010

Directors Present: Cheryl Bjoin, Watonwan County Library
Corrine Brown, Hanska Public Library
Gail Christensen, Dyckman Free Library
Eva Gaydon, Blue Earth Community Library
Tim Hayes, Blue Earth County Library
Larry Hlavsa, New Ulm Public Library
Jenny Jepsen, Martin County Library
Sharon Lang, Comfrey Community Library
Lucy Lowry, North Mankato Taylor Library
Linda Roiger, Springfield Public Library
Sheila Treptow, Wells Public Library
Judy Tupper, Muir Library
Doug Wolfe, St. Peter Public Library

Also Present: Dayle Zelenka, Executive Director
Patty Biesterfeld, Assistant Director
Janelle Magelee, Administrative Specialist
Jeanne DeMars, Automation Coordinator

Guests: Kris Wiley, New Ulm Assistant Director

Directors Absent: Theresa Meadows, Waseca-LeSueur Regional Library
Nancy Ziegler, Elmore Public Library
Sibley County Representative

1. Introductions

Zelenka stated that he wanted to keep most agenda items to a minimum in order to allow adequate time for fee structure discussion.

2. Departmental Updates

DeMars highlighted some things from her written report. A listing of annual statistical reports was distributed.

A reminder was given to send TdS any unused courier tubs.

3. Useful Desktops - Larry Hlavsa (TBN)

Hlavsa talked about Useful Desktops and explained that it is a Linux-based platform which allows multiple workstations to be managed on a single CPU. He outlined some of the characteristics of what they had been looking for and explained that they now had Useful installed on all public machines. Overall, they are very pleased with this solution. Patrons have noted that things are running faster, there have been very few lockups, and everyone has adapted well.

4. Skills, Strengths & Success at Libraries in 2009

Postponed until the March meeting.

5. Committees

a. Arts & Cultural Heritage

Zelenka gave an update saying that the Grant Application Committee would be reviewing another round of applications in the afternoon. Materials needed for application are available to download from the TdS website (www.tdslib.org).

b. Fee Structure – Cost Saving Measures

Zelenka presented what he views as two parallel problems in the fee structure dilemma. The first problem is the fee structure or formula itself and the second problem is the current economic environment. He also shared some of the findings from the Fee Structure Committee.

Discussion centered on possible changes and reductions in courier, automation, and interlibrary loan (ILL) services. Courier ideas such as eliminating a day of delivery, limiting the number of tubs, and cutting out the borrowing of materials that a library owns were talked about.

Changing automation systems and going to an open source product was suggested but DeMars shared that it was her experience that open source software was not any cheaper due to costs for necessary configurations. It was also added that Sirsi gave TdS a significant lower entry price. The relationship between a reduction in delivery and the volume of ILL was talked about.

MOTION by Gaydon and seconded by Roiger to lower the limit on MnLINK requests to five.

In favor: Bjoin, Brown, Christensen, Gaydon, Hayes, Hlavsa, Jepsen, Lang, Roiger, Treptow,
Tupper, Wolfe

Against: None

Abstained: Lowry

Motion carried.

Further discussion was held on lowering the limit of Sirsi checkouts and holds. The range of checkouts allowed in region is from five to fifty.

MOTION by Gaydon and seconded by Christensen to allow no more than 10 holds and up to 50 checkouts on Sirsi.

In favor: Bjoin, Brown, Christensen, Gaydon, Hayes, Hlavsa, Jepsen, Lang, Roiger, Treptow,
Tupper, Wolfe

Against: None

Abstained: Lowry

Motion carried.

MOTION by Hayes and seconded by Hlavsa that libraries cannot place a hold in MnLINK for items that can be purchased for \$10 or less.

In favor: Bjoin, Brown, Christensen, Gaydon, Hayes, Hlavsa, Jepsen, Lang, Roiger, Treptow,
Tupper, Wolfe

Against: None

Abstained: Lowry

Motion carried.

DeMars said that she would try to create a listing each month of titles that were denied due to cost.

The idea of not allowing holds to be placed on new items was talked about but it was concluded that a technological solution was coming soon.

Changes and settings will take place in the next 30 days. A reminder was given that nothing is set in stone and these actions can be reviewed for change. Further work will be done on trying to reduce delivery costs and an itemized list of Sirsi costs will be worked on.

6. Directors' Exchange

In lieu of directors' exchange, a tour of the newly expanded North Mankato Taylor Library was given.

Next Directors' Meeting - March 11, 2010