

Sirsi Cataloging Function Keyboard Template

	F1	F2	F3	F4	F5	F6	F7	F8	F9	F10	F11	F12
Sirsi	Online Help	Check Item status	Review title to correct	Item search & display	SmartPort	Toggle from fixed to variable fields	Add Authority Record		Add Items		Delete Title, Call number, Item #	Print
Shift		Add title	Duplicate title	Modify Authority Records			Duplicate Authority Record		Call number & Item maintenance		Edit Items	
Alt		Modify title	Bound with	Exit Unicorn	Display Authority Records		Transfer Titles, Call numbers or Items		Delete Authority Record		Global modification	
		Tab <	Move <-- through fixed or variable fields	Tab >	Move --> through fixed or variable fields	Tab ∨	Move ∨ through fixed or variable fields	Tab ∧	Move ∧ through fixed or variable fields			