



## Traverse des Sioux Library System

1400 Madison Ave., Suite 622  
Mankato, MN 56001-5488

PHONE: 507-625-6169  
Toll-Free: 800-450-6169  
FAX: 507-625-4049  
[www.tds.lib.mn.us](http://www.tds.lib.mn.us)

03/21/2008/dk

# Practice on cataloging Advance Reader's and uncorrected proofs editions

A publisher often provides an advance reader's edition (uncorrected proof, galley proof) to libraries and booksellers before publication of the hardcover book. In the past TdS cataloging staff added the advance reader's edition to OCLC often requiring an original record to be added to OCLC.

As of March 21, 2008 we will no longer add those records/holdings to OCLC, instead we will enter a short bib into Unicorn with the following edition statement; "ADVANCE READER'S ED. in the bibliographic record. If libraries have the advance reader's edition of a title and wish to add a barcode in order to circulate the item they may do so. Once the hardcover edition has been published, please do not use the advance reader's edition to add your call number, please send the book in for cataloging. The bibliographic record will be shadowed from iBistro and the title can only be searched in Workflows.

When adding your call number and item set the home location to stacks.

Please continue to send the advance reader's editions to TdS for cataloging; your cataloging staff will be happy to add the short bib for you, with full title, author, pub information, appropriate edition statements and notes.