



Traverse des Sioux Library System

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Eudora – Editing Auto-Complete

Eudora is designed so that once you have typed in a name or e-mail address it will remember them. If you are sending a message to Joe Smith simply typing the letter "J" will bring up Joe Smith as well as any other J-words you might have entered. Unfortunately if Joe has changed his E-mail or you don't need him in there removing him from the auto-complete list is not a menu option. Here is how to do it:

- Close out of Eudora
- Open "My Computer"
- Right-click the "C:" drive
- Choose "Search"
- Find the file "History.lst" (that is an L not a 1)
- Rename the file to "History.txt"
- Double-click on the file – it will open in Notepad
- Remove the name and address lines you do not need – you can delete everything if you want.
- Close and save the file.
- Rename the file back to "History.lst"
- Close all the windows